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**The University of Arizona**

**Mel and Enid Zuckerman College of Public Health**

**Template for HRSA Advertisements**

# Organization Name

# *List the official name of your organization.*

# Internship Project Title

Give the project a descriptive title

# Project Description

*Describe the project fully. What is the scope of desired/expected activities? Are there any specialized skills needed or necessary to do the job? List those who will be involved (units, departments, etc.). What are the expected outcomes?*

Student Characteristics

*What kind of student might be a good fit for this project? For example, do you need mathematical expertise, organizational talent, a person comfortable with public speaking.*

# Background of Organization

Tell us about your organization. When was the organization established? How are you involved in the community? Do you serve primarily one group of people? How will this project affect your organization?

Where

Where is the internship project located? Where will the student actually be working?

# When

*When do you want/need the work to be done? Are there project deadlines?*

# Supervision

*What is the name and title of the person will provide supervision to/of the intern? What is his/her background in terms of academic training and/or expertise in the field?*

# Intern Title

# *What is the suggested title for the intern? Providing this information clarifies shared expectations for what the student should list on their resume/CV.*

# Application Contact Information

*How and to whom should potential interns apply? What supporting documents are required?*