

## **Nevada Workforce Development Research Associate Paid Graduate Internship**

Western Region Public Health Training Center  
Nevada Public Health Training Center, School of Community Health Sciences,  
University of Nevada, Reno - Reno, NV 89557

### **About Us**

The Nevada Public Health Training Center (NVPHTC) is the clearinghouse for public health workforce development in Nevada. As part of the Western Region Public Health Training Center (WRPHTC) and the National Network of Public Health Training Centers, NVPHTC works toward the goal of an engaged and well trained public health workforce that can best serve the needs of our diverse communities. Within the School of Community Health Sciences (SCHS), NVPHTC serves as the center for public health training of undergraduate and graduate students through internships, community partnerships, and international field experiences. We also manage the marketing, communications, recruitment and community engagement efforts of the school. We are a rapidly growing team passionate about the future of public health both within our school and outside in the larger community.

The School of Community Health Sciences (SCHS) is for anyone who is passionate about pursuing a career in the health industry. Recognizing health requires a multi-faceted approach, SCHS emphasizes multiple perspectives in its curriculum, including the emotional, spiritual, environmental and physical. The School offers a minor, an undergraduate degree, a master's degree, a Ph.D., as well as dual degree programs with the Orvis School of Nursing and the University of Nevada, Reno School of Medicine. Graduates from the School of Community Health Sciences are prepared to promote and protect the health of communities nearby and around the world.

NVPHTC is seeking a Nevada Workforce Development Associate who shares our vision of putting SCHS on the map as a leader in transforming public health. For more information on NVPHTC's mission and impact, visit <https://www.unr.edu/public-health/our-centers/nvphtc>.

### **Position Summary**

The Nevada Workforce Development Associate is a part-time internship (200 hours minimum), and reports directly to the Director of the NVPHTC and in collaboration with the WRPHTC based out of the University of Arizona. In this role, you will be responsible for analyzing key data from the 2015 Nevada Public Health Workforce Development Survey, analyzing data from the 2015 Western Region Public Health Workforce Development Survey, and planning and implementing the 2019 Nevada Public Health Workforce Development Survey.

The ideal candidate will be passionate about NVPHTC's mission and have excellent communication and organization skills. In addition, the candidate should be passionate about research and data analysis that results in viable presentations and publications.

## **Responsibilities and Duties**

### *Data Analysis*

- Analyze data from the 2015 Nevada Public Health Workforce Development Survey.
- Analyze data from the 2015 Western Region Public Health Workforce Development Survey.
- Develop special target population reports by region, race/ethnicity, years in workforce, degree, and professional level.
- Write abstracts for regional and national presentations based on results.
- Work to develop articles for academic publication to key journals.
- Assist in the development of additional funding proposals and grant opportunities, as appropriate.

### *Survey Implementation*

- Develop IRB application for 2019 Nevada Public Health Workforce Development Survey.
- Revise survey questions based on community feedback.
- Develop survey implementation and recruitment plans.
- Collect and analyze survey results, as time allows.

## **Qualifications and Skills**

### *Required*

- Commitment to the mission and vision of NVPHTC and SCHS
- Currently enrolled in a graduate program, preferably MPH
- Advanced proficiency with MS Office, including Word, Excel and PowerPoint
- Data analysis skills using SPSS and/or SAS
- Technical writing ability
- Ability to think strategically
- A strong, results-driven work ethic paired with the ability to adapt quickly to changing situations and circumstances

## **How to Apply**

Please send the following to [gdermid@unr.edu](mailto:gdermid@unr.edu) with Nevada Workforce Development Research Associate as the subject:

- Cover letter
- Resume
- Three professional references

## **Benefits**

- Flexible schedule
- Excellent resume builder
- Awesome team and mentors
- Opportunity to present and publish results